



Monthly PTO General Meeting Agenda
January 8, 2025 @ 6:30pm-7:30pm

Meeting Call to Order 6:31pm (Guissele, Ashlie)

6:31-6:33 pm

- Welcome & Introductions (Guissele, President)
- Vote to [PTO December 2024 General Meeting Minutes](#)

6:33-6:35 pm: Principal's Updates

- Mr. PA is unable to attend the meeting today
- The questions, if any, will be sent out to him and he will address them in the next meeting.

6:32-6:54 pm: Updates from Mr. Pham

- New restroom policy - feedback from staff & students is that it is not working well. The current policy is not final, it might get tweaked based on the feedback. The reason for the policy is that the school is short of two staff members. There has been inappropriate behavior in the bathrooms, so supervision is required.
- Feedback from a parent - the reason for the change of policy might not have been conveyed to the students clearly. It will help if they understand the reasoning behind the policy
- Instead of having 2 campus monitors, currently there is only 1. The shortage of supervision is during the class time. During the breaks & recess there is sufficient supervision. The other campus monitor position is open. Not sure if a parent volunteer can fill that position. This will be looked into in terms of district liability
- Senior portraits - email coming out with information regarding the portraits. The studio is in Los Gatos. If the student is unable to go to the studio, the studio can visit the campus to take pictures. Detailed information will be in the email
- Emergency procedure page under the tab of 'Information for Parents' is now live. Police department and district contact information is available on the page. Information is in English, Spanish & Vietnamese. The webpage gives instructions about expected behaviour/procedures during various emergency situations.
- STABC crab Fest in March. Tickets are on sale right now.

6:52-7:00 pm: Treasurer's Update (Lynda)

- Finance Updates
 - Giving Drive - \$8370 (Will update corporate matching data in next meeting)
 - LPC Fundraising - \$5220
 - Online Auction - \$3877
- Budget to Actual Report; *Statement of Activity

7: 00 -7:10 pm: President's Update (Guiselle)

- Annual Online Auction
 - Goal was 5k, got \$3877
 - Some items are still unbought and are still available
 - Change time to before Thanksgiving - so can promote Holiday gifts
 - Stagger the fundraisers to make it relevant

Tools for Teachers

- Stocking on January 17
- Guisselle, Elizabeth Warren & Amber Washington volunteered to help

7:10-7:20 pm: Vice President's Update (Ashlie)

- Teacher Grants Funding STHS
 - Annual Budget is 9k
 - 23 applications received & all approved
 - Total money approved: \$8115.32
- Jr/Sr writing prompts for scholarships
 - Looking for committee members to decide the scholarship winners
 - Please send out an email to vicepresident@stpto.org
 - Generic prompts for juniors, more specific for seniors
 - The prompts for each grade will be voted by the committee
 - Ashley will lead the committee but not vote to prevent conflict of interest.
 - 2 winners for seniors scholarship will be recognized on Honors night

7:20-7:30 pm Open Forum

- Questions/Comments/Committees
 - Can we send out a reminder text blast about the meeting, like the LPC meeting? (To be followed up by Ila)
 - Add meeting date in the subject line of the email
 - Post more on Social media to promote the meeting
 - Email blast from the school

Meeting Adjourned 7:23 (Ashlie, Guissele)