

BOARD MEETING

Santa Teresa High School PTO

2026–2027

United in support of our teachers, students, and families.

PARENT TEACHER ORGANIZATION



ST PTO

Tonight's Focus

1

Welcome + approve minutes

Set the tone and begin with alignment.

2

Board roles + communication

Meet the 2026–2027 team (Names & Roles)

3

Funding priorities

Review what donations support: teachers, grants, students, events.

4

Committees + volunteer action

Invite parents to lend their time, talents, and connections.



Our goal tonight

Leave with clear priorities,
clear ownership, and clear
next steps.

 **Raise hand**

 **Be right back**



Q&A



React



Share



Meet the 2026–2027 Board



Angellina Duran

President

president@stpto.org



Brandi Childress

Vice President

vicepresident@stpto.org



Kathy Kirtland

Secretary

secretary@stpto.org



Erika Amin

Treasurer

treasurer@stpto.org



Lindsey Meyers

General Board Member

contact@stpto.org



Trudi Konzem

General Board Member

contact@stpto.org

Board promise: we will communicate, show up, and keep every effort tied to teacher support, student success, and school community.

OUR MISSION

Create a strong parent community that supports STHS teachers and students.

We are 100% volunteer-run and donation-powered.

One school. One community. One purpose.



Parents

Build connection, awareness, and participation.



Teachers

Provide classroom resources, grants, and appreciation.



Students

Support scholarships, clubs, wellness, and success.

How PTO Support Reaches Campus



Student Clubs

Club needs, experiences, and enrichment.



Student Scholarships

Celebrate future plans and student achievement.



Teacher Grants

Bring creative classroom ideas to life.



Tools for Teachers

Restock everyday essentials around campus.



Staff Appreciation

Honor the people serving students every day.



Fundraising

Turn community generosity into real support.

Every donation and every volunteer hour becomes a resource, an opportunity, or a moment of encouragement on campus.

Fundraising Roadmap

AUG-SEP

Donations/ Corporate Matching

Launch family ask + corporate matching.

FALL/ Year-Round

ST Gear + Hats

School spirit items that build identity.

YEAR-ROUND

Restaurant Nights

Easy community give-back opportunities.

SPRING

TBD

Pending



Every fundraiser should be easy to share, easy to understand, and directly connected to what PTO supports.

Funding Events + Ideas

We are starting the year by showing up, listening, and building trust with staff and families.

1

Restaurant Fundraiser

Las Cazuelas
6039 Shell Avenue
Wednesday, 9/16/26
ALL DAY 9AM-8PM

2

Restaurant Fundraiser

Bibo's Pizza
5885 Santa Teresa Blvd
Tuesday, 09/22/26
Afternoon/Evening 3PM-9PM

3

MERCH SALE

Photos Details to Follow

4

Holiday Fundraiser

Page 8

First priority: make sure teachers and families know PTO is active, helpful, and ready to partner.









SANTA TERESA HIGH SCHOOL PTO

RESTAURANT FUNDRAISER

LAS CAZUELAS RESTAURANT

COME CELEBRATE MEXICAN INDEPENDENCE DAY WITH ST PTO!

WEDNESDAY, SEPTEMBER 16
ALL DAY • 9 AM-8 PM

6039 SNELL AVENUE • SAN JOSE



DINE WITH FAMILY & FRIENDS
SUPPORT OUR STUDENTS, TEACHERS & SCHOOL COMMUNITY
♥ Every meal helps make a difference! ♥



FOLLOW & CONNECT WITH ST PTO



Instagram:
@ST_PTO





Facebook:
Santa Teresa PTO





WhatsApp
Community



STRONGER TOGETHER • SAINTS FOREVER!







SANTA TERESA HIGH SCHOOL PTO

RESTAURANT FUNDRAISER

BIBO'S PIZZA & PASTA






TUESDAY, SEPTEMBER 22

3 PM-9 PM

5885 SANTA TERESA BLVD • SAN JOSE

BRING YOUR FAMILY & FRIENDS!

ENJOY GREAT FOOD • SUPPORT OUR SCHOOL

Support our students, teachers, and school community!
Every meal helps make a difference!

FOLLOW & CONNECT WITH ST PTO



Instagram:
@ST_PTO





Facebook:
Santa Teresa PTO





WhatsApp
Community



STRONGER TOGETHER • SAINTS FOREVER!







Easy and profitable

- **Holiday Grams:** Students and families purchase candy canes, hot cocoa packets, or small treats with personalized messages delivered at school.
- **Holiday Spirit Wear:** Sell limited-edition ST beanies, sweatsuits, ornaments, or scarves.
- **Holiday Online Auction:** Ask local businesses to donate gift cards, services, baskets, and experiences.
- **Restaurant Fundraiser Night:** Partner with a local restaurant during the busy holiday season and receive a percentage of sales.
- **Gift-Wrapping Station:** PTO volunteers wrap gifts for donations at school or a nearby shopping center.
- **See's Candies Fundraiser:** Families order holiday chocolates online, with items shipped or delivered through the PTO.
- **Holiday Raffle:** Raffle donated gift baskets, electronics, event tickets, or a "Principal for the Day" experience—after confirming school and California raffle requirements.

Community-building events

- **Holiday Market:** Rent affordable booths to local vendors, student entrepreneurs, clubs, and families. Charge admission or vendor fees.
- **Winter Festival:** Include music, games, food, student performances, photos, and a silent auction.
- **Holiday Movie Night:** Show a family-friendly movie and sell tickets, popcorn, cocoa, candy, and pizza.
- **Breakfast With Santa:** Sell tickets for breakfast, crafts, photos, and holiday activities. This could attract younger families from nearby elementary and middle schools.
- **Holiday Lights Walk:** Families pay to participate in a festive walk around campus with music, cocoa, and decorated stations.
- **Staff vs. Students Holiday Competition:** Hold an ugly-sweater contest, volleyball game, basketball game, or talent show and sell tickets.

Service-centered fundraisers

- **Sponsor-a-Teacher Classroom:** Families donate toward classroom supplies or purchase items from teacher wish lists.
- **Holiday Giving Tree:** Support Santa Teresa families while inviting optional donations to help cover program expenses.
- **Coat, Toy, or Food Drive With a Sponsor:** A local business donates money to the PTO based on how many items the community collects.
- **Community Recipe Book:** Collect recipes from students, families, teachers, alumni, and staff, then sell printed or digital copies.

Tools for Teachers: Restock What Matters Most

Goal: make everyday classroom and counseling supplies easy to access — without teachers paying out of pocket.



Teacher Lounge

Front Office access point



Attendance Office

Quick supplies for daily needs



Counseling Department

Dedicated counseling-area
supplies

Next step: send a short teacher survey so PTO restocks what is needed most.

Teacher Grants: Fund Creative Classroom Ideas

The grant program supports projects and resources teachers could not otherwise fund.

Art + Design

Drying racks, digital art tools, special classroom supplies

Academic Clubs

Computer, math, robotics, and club experiences

Culture + Belonging

Dia de los Muertos, welcoming spaces, library supports

Wellness + SPED

Mental health, SPED support, AP/prep curriculum needs

Board action: finalize timeline, invite teachers to apply, and recruit grant committee volunteers.



Committees: Lend Your Time & Talents

Parents can help in small ways that make a big difference.

Fundraising

Donor outreach, restaurant nights, giving drive

Teacher Support

Tools for Teachers, appreciation events

Grants + Scholarships

Review applications, track impact

Communications

Website, newsletter, social media

Events

Community nights, campus support

Corporate Matching

Employer programs + sponsor leads

Ask every parent: What can you share — time, talent, connections, items, or encouragement?



Funding Priorities at a Glance

\$7K

**Annual Giving Drive
Goal**

\$3K

**Tools for Teachers
Supplies**

\$7.5K

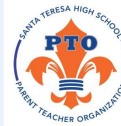
Teacher Grants Budget

100%

**Donation + Volunteer
Powered**

Simple message for families and donors

Your support helps restock supplies, fund classroom innovation, celebrate staff, support students, and strengthen our campus community.



FINANCIAL UPDATE



[Financial Reports](#)

YTD: Revenue as of 09.05.2026

- General Fund Donations: \$101.00
- Tools for Teachers Donations: \$70.00
- Merchandise : \$60.00

YTD: Expenditures as of 09.05.2026

- Office/General Adm: \$119.99
- Bank Charges & Fees: \$5.88
- Staff Appreciation: \$2,500.00

Net Total Available to spend: \$27,525.07

ST Parent Teacher Organization

Statement of Activity

July-August, 2026

	Total
Revenue	
General Fund Donations	101.00
Merchandise	
Beanies	60.00
Total for Merchandise	\$60.00
Tools for Teachers Donations	70.00
Total for Revenue	\$231.00
Gross Profit	\$231.00
Expenditures	
Office/General Administrative Expenditures	\$119.99
Bank Charges & Fees	
Electronic Donation Fees (Square, Venmo, etc.)	5.88
Total for Bank Charges & Fees	\$5.88
Total for Office/General Administrative Expenditures	\$125.87
Staff Appreciation	2,500.00
Total for Expenditures	\$2,625.87
Net Operating Revenue	-\$2,394.87

ST Parent Teacher Organization					As of: 09/05/2026
Year-Over-Year Budget vs. Actuals					
Fiscal Year 2026-27					
BEGINIING CASH BALANCE: 08/01/2026			\$29,675.06		
REVENUE		BUDGET 2026-2027	ACTUAL 2026-2027	Diff. Bud. vs. Act.	NOTES/ EXPLANATIONS
	Community Support	\$100.00		-\$100.00	
	Corporate Matching	\$2,500.00		-\$2,500.00	
	General Fund Donations	\$7,000.00	\$101.00	-\$6,899.00	07/26-Square General Donation
	Giving Drive	\$7,000.00		-\$7,000.00	
	Profit Sharing (e.g. Graduation Leis, Restaurant Nights)	\$500.00		-\$500.00	
	Latino Parent Coalition Fundraising	\$5,000.00		-\$5,000.00	Pass through for LPC Scholarship (Poinsett)
Online Fundraising					
	Online Auction Fundraising	\$5,000.00		-\$5,000.00	
Total Online Fundraising		\$5,000.00		-\$5,000.00	
	Tools for Teachers Donations		\$70.00	\$0.00	Aug- 2 donations via Vemo
	Merchandise (beanies, tote bags)	\$1,000.00	\$60.00	-\$940.00	07/26-Square- Beanie Purchase (3)
	Visual Arts	\$2,500.00		-\$2,500.00	Pass through account specifically for Visual Arts
TOTAL REVENUE		\$30,600.00	\$231.00	-\$30,369.00	

ST Parent Teacher Organization

As of: 09/05/2026

Year-Over-Year Budget vs. Actuals

Fiscal Year 2026-27

					for the classroom
Online Fundraising Expenses					
	Online Auction Expenses	\$150.00		-\$150.00	
Total Online Fundraising Expenses		\$150.00		-\$150.00	
	Merchandise Expenses	\$500.00		-\$500.00	
	Office/General Administrative Expenditures	\$500.00	\$119.99	-\$380.01	Aug-Canva Annual Renewal Fee
	Bank Charges & Fees	\$150.00	\$5.88	-\$144.12	07/26 Square fees for 2 transactions that came thro
	Insurance	\$450.00		-\$450.00	
	Taxes & Licenses	\$150.00		-\$150.00	
	Purchases			\$0.00	
	School Spirit	\$1,500.00		-\$1,500.00	
	Senior Honors Night Expenses	\$350.00		-\$350.00	
	Scholarships - Junior	\$1,000.00		-\$1,000.00	
	Scholarships - Senior	\$2,000.00		-\$2,000.00	
	Staff Appreciation	\$7,000.00	\$2,500.00	-\$4,500.00	Taco Truck for Teachers -Aug 5th (Total \$2,500.00)
	Teacher of the Year Award	\$1,000.00		-\$1,000.00	
	Tools for Teachers	\$3,000.00		-\$3,000.00	
	Visual Arts Reimbursement	\$2,500.00		-\$2,500.00	Pass through account
TOTAL EXPENDITURES		\$33,250.00	\$2,625.87	-\$30,624.13	
NET REVENUE		-\$2,650.00	-\$2,394.87	\$255.13	
ENDING CASH BALANCE: 08/31/2026			\$27,525.07		



30-Day Action Plan

1



Finalize

Confirm roles, meeting cadence, and internal workflow.

2



Listen

Send teacher survey and collect parent feedback.

3



Launch

Update donation materials, website, and social posts.

4



Recruit

Invite committee leads and regular volunteers.

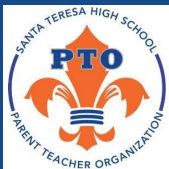
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Report

Share early wins and what donations are funding.

Success measure: families and staff can clearly see where PTO is helping and how to get involved.



THANK YOU

Together, we make ST stronger.

Next meeting: WEDNESDAY, 10/14/2026, 6:30 PM

contact@stpto.org | stpto.org | Instagram: @st_pto | Facebook: SantaTeresaPTO

Questions • Ideas • Volunteers

